PEMBROKE HOUSING AUTHORITY
MAYNOR MANOR & DIAL TERRACE ROOF REPLACEMENT
INVITATION FOR BIDS

Separate sealed bids for the Pembroke Housing Authority, Maynor Manor & Dial Terrace Roof Replacement will be received at the following address: Pembroke Housing Authority, Administrative Building, 606 Lumbee Street, Pembroke, NC 28372, at the stroke of 1:00 PM on Thursday October 29, 2026, and then opened and publicly read aloud. This is a Section 3 covered assistance contract with the work including, but not limited to the following:

1. Roof Replacement of Homes in the Maynor Manor & Dial Terrace Communities

By submission of a bid, the bidder agrees, if his bid is accepted, to enter into a contract with the Housing Authority in the form included in the contract documents to complete all work as specified or indicated in the contract documents for the contract price and within the contract time indicated in the *Information for Bidders* (IFB) included in the contract documents. The bidder further accepts all of the terms and conditions of the IFB including (without limitation) those regarding deposit of bid guarantee.

The bid shall remain open for the period specified in the IFB, must be independently arrived at, and be prepared in accordance with the *Instructions to Bidders* (form HUD-5369). In addition, the HUD-required certifications must be completed and submitted as part of the bid (see form HUD-5369-A).

The bid price(s) shall be included as provided in the IFB included in the contract documents. Unless otherwise specified in the IFB, all prices shall be on a firm-fixed-price basis and are not subject to adjustment based on costs incurred.

Bidders should be advised that, prior to award of any contract, the Pembroke Housing Authority reserves the right to conduct a pre-award survey for the purpose of determining the bidder's responsibility and capacity to perform the contract. This survey may include review of subcontracting agreements, financial capacity, and quality of work performed on other contracts.

All bids must be signed and dated. If a joint venture is submitting the bid, each joint venturer must sign the bid. Late bids will be handled in accordance with the form HUD-5369.

Complete plans and specifications for this project must be obtained from Jen Acevedo (jacevedo@thewootencompany.com) at The Wooten Company, 120 N. Boylan Avenue, Raleigh, North Carolina 27603) during normal office hours after Sunday October 03, 2026.

Questions regarding the IFB included in the contract documents should be directed to:

Mr. Thomas Madre, AIA
(919) 828-0531
tmadre@thewootencompany.com

Ms. Ashley Locklear
Executive Director
Pembroke Housing Authority
606 Lumbee Street
Pembroke, NC 28372