## INFORMATION FOR BIDDERS

Sealed proposals will be received by Pembroke Housing Authority, in the Meeting Room located in the Administration Building of The Pembroke Housing Authority, 606 Lumbee Street, Pembroke, North Carolina, up to the stroke of 1:00 PM on Thursday October 29, 2026, and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment for Pembroke Housing Authority – Maynor Manor & Dial Terrace Roof Replacement, Pembroke, North Carolina. The work will be performed under a single prime contract. All proposals shall be a lump sum. "In accordance with the latest revisions to GS 143-Article 8 – Public Building Contracts, Bidders shall follow written guidelines included in the Contract Documents for minority business participation in Pembroke Housing Authority construction contracts."

Complete plans, specifications and contract documents will be open for inspection in the Pembroke Housing Authority, 606 Lumbee Street, Pembroke, North Carolina. Digital copies of construction documents must be obtained from Jen Acevedo (jacevedo@thewootencompany.com) at the offices of The Wooten Company, 120 N. Boylan Avenue, Raleigh, North Carolina, by those qualified and who will make a bid. Only contractors qualified to bid may obtain construction documents.

The work shall generally consist of furnishing of all labor, materials, equipment, and performing all operations indicated, specified, or necessary for the completion of the Pembroke Housing Authority – Maynor Manor & Dial Terrace Roof Replacement.

The Work shall include, but not limited to the following:

- Replacement of the roof, sheathing, and associated specialties and accessories in the Maynor Manor & Dial Terrace Communities as shown on the Construction Documents.

A single prime combined bid for all work. All proposals shall be lump sum.

A pre-bid conference will be scheduled for 1:00 PM on Wednesday October 14, 2026, starting at 400 Locklear St, Pembroke, NC 28372. All bidders are encouraged to attend. Questions must be submitted to the Thomas Madre (tmadre@thewootencomapny.com) before 5:00 PM Friday October 16, 2026. Responses will be provided before 1:00 PM on Thursday October 22, 2026.

All Contractors are hereby notified that they must have proper licenses under the State laws governing their trades.

Each proposal shall be accompanied by a cash deposit or a certified check drawn on a bank or trust company insured by the Federal Deposit Insurance Corporation, or an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the Owner as liquidated damages in the event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A Performance Bond and a Payment Bond will be required for one hundred percent (100%) of the contract price.

Payment will be made on the basis of ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of thirty (30) days.

The Owner reserves the right to reject any or all bids and to waive informalities.

DESIGNER:
The Wooten Company
120 N. Boylan Avenue
Raleigh, NC 27603
(919) 828-0531

OWNER:
Ashley R. Locklear
Pembroke Housing Authority
606 Lumbee Street
Pembroke, NC 28372